Hilden Grange School

Acceptable Use of Technology Policy (AUP): Pre-Prep (Years 1 & 2) and Prep (Years 3 & 4)

1:1 iPAD User

Please note: 'School' refers to Hilden Grange School; 'parents' refers to parents, guardians and carers.

Acceptable Use of Technology Policy for Pupils: Pre-Prep (Years 1 & 2) and Prep (Years 3 & 4)

This policy is intended to help our younger pupils understand:

- How to stay safe whilst using the internet and other digital technologies for educational, personal and recreational use.
- That they must use school systems in a responsible way, to ensure that there is no risk to their own safety or to the safety and security of the systems and other users.

This is how we stay safe when we use devices at school and at home:

- I will ask an adult if I want to use the computer/device and will only use it when they are with or near me;

- I will only use activities that an adult has told or allowed me to use; ·

- I will not share my personal information with anyone ·

- I will not share my password;

- I will ask for help from an adult if I am not sure what to do, or if I think I have done something wrong;

- I will tell an adult if I see something that upsets me on the screen or if I am worried;

- I know that if I break these rules, I might not be allowed to use the computer/ device;

- I will take care of devices other equipment – including carrying our devices safely around the school site.

Learner Acceptable Use Agreement Form:

- This policy will be discussed in Computing lessons at the start of each academic year.

- I have read and talked about these rules with my parents.

The 'AUP Agreement Form' will be completed in initial Computing lesson.

Acceptable Use of Technology Policy for Parents Pre-Prep (Years 1 & 2) and Prep (Years 3 & 4)

I have read and discussed with my child the pupil Acceptable Use of Technology Policy (AUP) set out above and understand that this AUP will help keep my child safe online;

- I understand that the AUP applies to my child's use of school devices and systems on site and at home, and personal use where there are safeguarding and/or behaviour concerns;

- I am aware that the use of school devices and systems are be monitored for safety and security reason to keep my child safe. This monitoring will take place in accordance with GDPR, privacy, and legislation

- I understand that the school will take every reasonable precaution, including implementing appropriate monitoring and filtering systems, to ensure my child is safe when they use school devices and systems.

- I understand that the school will contact me if they have concerns about any possible breaches of the AUP or have any concerns about my child's safety. ·

- I will inform the school or other relevant organisations if I have concerns over my child's, or other members of the school communities' safety online ·

- I know that my child will receive online safety education to help them understand the importance of safe use of technology and the internet – both in and out of school ·

- I will support the school online safety approaches and will discuss this agreement and the pupil agreement with my child.

- I will use appropriate parental controls and will encourage my child to adopt safe use of the internet and other technology at home, as appropriate to their age and understanding.

Parent Acceptable Use Agreement Form:

This policy is discussed at the start of each academic year in Computing lessons and pupils' will be requested to digitally agree to the agreement. In addition, we request that parents digitally agree to show understanding and support of the agreement:

- I have read the Acceptable Use of Technology Agreements for both pupil and parent.
- I have discussed the year group specific agreement with my child(ren)
- I understand that without parental agreement of this AUP or failure to adhere to these rules, access to the digital resources will be restricted.

Please complete the electronic 'AUP Agreement Form'